



Leicestershire Partnership Revenues & Benefits

2024/25 Proposed Budget

Joint Committee

1. PURPOSE OF THE REPORT

1.1 To inform the Management Board of the draft budget for 2024/25.

2. RECOMMENDATION

2.1 That the 2024/25 budget proposals for the Partnership is approved for agreement by the by the Joint Committee.

3. BACKGROUND

3.1 The timetables for budget setting for the Partnership is that the budget will normally be approved prior to the 31st of January each year.

Budget overview

3.2 In preparing this draft budget for 2024/25 the following factors and assumptions have been considered:

- Actual spend for 2022/23 has been used as an indicator where relevant.
- A provision has been made on salaries a 4% pay award for 2024/25 on the current establishment provided by each Partner.
- In terms of general inflation, no provision has been made other than for contractual increases at RPI.
- Salary costs also include additional costs associated to pension contributions; annual pay increments due during 2024/25.

3.3 The draft 2024/25 budget shows an increase of £188,740 for the Partnership (net of other body contributions) and is detailed below (Table 1).

3.4 The main cause of the increase in 2024/25 is due pay increase and employer costs in relation to increased NI and pension contributions.

Expenditure / Income Type	2022/2023 Budget (OR)	2022/2023 Budget (LA)	2024/25 Draft Budget (5% Vacancy Factor)	Increase/ Decrease on 2022/23 Revised
		£	£	
Employees	3,092,460	3,092,460	3,236,620	144,160
Premises Related Expenditure	42,310	42,310	43,580	1,270
Transport Related Expenditure	15,000	15,000	15,000	0
Supplies & Services	942,720	942,720	973,030	30,310
Central & Administrative Exp	31,200	31,200	31,200	0
Total Expenditure	4,123,690	4,123,690	4,299,430	175,740
Partner Contributions	-4,091,790	-4,091,790	-4,280,530	-188,740
Contributions from Other Bodies	-31,900	-31,900	-18,900	13,000
Contributions from Reserves	0	0	0	0
Total Funding	-4,123,690	-4,123,690	-4,299,430	-175,740

3.5 After allowing for a 5% vacancy factor, the budget for the Partnership budget will increase by £188,740, requiring increased funding from partners with a reduction from other bodies of £13,000 as per table 3 below.

Partner Contributions

3.7 Partner contributions have been calculated based on the budget and split in accordance with the Partnership Agreement: The only exception to this split is:

- Search and liability expenses which are charged to each partner based on activity. Partners will be billed quarterly for actual costs incurred and will receive any recovered income directly into their own General Fund

Based on this methodology, the estimated contributions for each partner are detailed below for a budget with a vacancy factor at 5%. The impact of Covid is still placing pressure on the partnership, there it may mean savings might not be delivered as hoped.

Table 2	Total	Other Bodies	HBBC	HDC	NWLDC
			37.32%	28.87%	33.81%
Total Partnership Contributions excluding Searches and Liability Orders	4,250,930	0	1,586,450	1,227,240	1,437,240
Searches	8,700	0	2,070	1,660	4,970
Liability Order Expenses	20,900	0	7,450	7,290	6,160
Total contribution from partners 2024/25 (A)	4,280,530	0	1,595,970	1,236,190	1,448,370
Contributions from Other Bodies	18,900	18,900	0	0	0
Contribution from Reserves	0		0	0	0
Total contribution 2024/25	4,299,430	18,900	1,595,970	1,236,190	1,448,370
Total contribution from partners 2023/24 (B)	4,091,790		1,525,530	1,181,700	1,384,560
Contributions from Other Bodies	-31,900	-31,900	0	0	0
Total funding and contribution 2023/24	4,123,690	-31,900	1,525,530	1,181,700	1,384,560
Difference – Increase/(Decrease) all contributions	175,740	-13,000	70,440	54,490	63,810
Actual Increase from Partner contribution in year (A)-(B)	188,740	0	70,440	54,490	63,810

3.7.1 The change in contributions is mainly due to staff cost changes, see table 3 below.

Table 3: Cost pressures	£
Pay Award - 2024/25 - 4%	82,340
Increments	14,980
Additional costs of £1,925 pay award not budgeted for in 2023/24 - Replaced budget of 5% (inc Oncosts)	50,570
Other Minor variances	-3,730
Total	144,160
Loss of Income from Oadby & Wigston to cover cost of Shared Fraud Staff	13,000
Other Budget Variances Including Inflation	31,580
Total increase	188,740
Partner Contributions	-188,740

Appendix 1 – Breakdown of budgets

Detail Code Name	2023/2024 Budget (OR)	2023/2024 Budget (LA)	2024/25 Draft Budget (5% Vacancy Factor)
Salaries - Full Time	3,080,510	3,080,510	3,224,610
Criminal Records Bureau Checks	850	850	880
Training Incl Conferences & Seminars	10,000	10,000	10,000
Professional Subscriptions	1,100	1,100	1,130
Rent	42,310	42,310	43,580
Mileage	15,000	15,000	15,000
Computer Software Maintenance & Upgrade	565,100	565,100	591,800
Computer Consumables	5,000	5,000	5,000
Flexible Working	33,350	33,350	28,350
Clothes & Uniforms	600	600	600
Printing & Stationery	16,940	16,940	11,940
Consultancy Fees	2,000	2,000	2,000
Audit Fees	7,290	7,290	7,510
Liability Order Expenses	20,900	20,900	20,900
Postages	17,090	17,090	17,940
Virtual Mail Room	242,390	242,390	254,510
Telephone	12,450	12,450	12,820
Mobile Telephone	1,660	1,660	1,710
Subsistence	500	500	500
Travel Arrangements	500	500	500
Subscriptions	7,250	7,250	7,250
Company Searches	8,700	8,700	8,700
Other - Miscellaneous	1,000	1,000	1,000
S151 Officer - Shared Services	12,000	12,000	12,000
Accountancy Support - Shared Services	6,000	6,000	6,000
Democratic Services - Shared Services	1,200	1,200	1,200
Monitoring Officer - Shared Services	12,000	12,000	12,000
Total Costs	4,123,690	4,123,690	4,299,430
Miscellaneous Income	-31,900	-31,900	-18,900
Contributions from Outside Bodies	-4,091,790	-4,091,790	-4,280,530
Contributions and funding Total	-4,123,690	-4,123,690	-4,299,430